

**East Hampton Planning and Zoning Commission
Regular Meeting
February 4, 2015
Town Hall Meeting Room**

Unapproved Minutes

- 1. Call to Order and Seating of Alternates:** Vice-Chairman Rux called the meeting to order at 7:08 p.m.

Present: Vice-Chairman Rowland Rux, Members Roy Gauthier, Kevin Kuhr, James Sennett, Meg Wright, Alternate Members Gary Hall, Geoff Ricciardelli, Jason Jozefiak, and Planning, Zoning & Building Administrator James Carey were present.

Absent: Chairman Ray Zatorski was not present.

Member Peter Aarrestad has resigned from the Commission.

The Vice-Chairman seated Alternate Members Gary Hall and Geoff Ricciardelli at this time.

- 2. Approval of Minutes:**

A. November 5, 2014 Regular Meeting:

*Mr. Sennett moved to approve the Minutes of the November 5, 2014 meeting as written.
Ms. Wright seconded the motion. The motion carried unanimously.*

- 3. Communications, Liaison Reports, and Public Comments:**

Public Comments: The Chairman opened the meeting to the public. No one was present to speak to the Commission at this time.

Liaison Reports:

Ms. Wright reported that the RiverCOG did not meet last week due to bad weather.

Ms. Wright also reported that the Water Development Task Force did meet in January and continued to talk about options for the Town. Mr. Susco handed out an East Hampton Community Water System Fact Sheet, which summarizes the current water systems in Town. After discussion the Task Force will be on hiatus for at least a couple of months until the Town Council provides more direction and information on potential funding. (Attachment 1)

Mr. Sennett reported that as the ZBA has not met since November there is nothing to report.

Mr. Hall reported the Design Review Board has not had meeting recently; and therefore, there is nothing to report.

Mr. Gauthier reported that the E.H.H.S Renovation Project is well underway. Downes Construction is on schedule and anticipates increased productivity in the summer months once school has let out. The interior of the building has been altered to include temporary

walls for safety. The next meeting of the Building Committee is February 12th at 5:30 in the High School Library.

Mr. Rux reported that he attended the last meeting of the EDC where they discussed the formation of a sub-committee to provide assistance to existing or new businesses in Town.

Communications: Mr. Carey reported that Connecticut Land Use Law for Municipal Land Use Agencies, Boards and Commissions is being offered by Connecticut Bar Association at Wesleyan on Saturday, March 21st from 8:30 to 4:30. The brochure was scanned to individual members. He invited all members to attend this extremely valuable seminar. Please contact his staff to register for the event.

Mr. Carey referred the Commission to the recent newsletter of the Connecticut Federation of Planning and Zoning Agencies that was recently scanned and forwarded by email.

The Plan of Conservation and Development is due for revision by July of 2016. A sub-committee may be useful to prepare for the State's review requirements prior to the deadline.

Mr. Carey announced that after 20 years on the Commission, Member Peter Aarrestad has resigned his seat. He has served in a wise and distinguished capacity and will be greatly missed by the Commission, staff, and community. The Commission discussed his recommendations for his replacement to the Salmon River Watershed Steering Committee. The Vice-Chairman requested that this issue be placed on the next agenda.

4. Set Public Hearing for March 4, 2015:

A. Application of Belltown Recycling Center for a Zone Change from R-4 Zone (Rural Residential) to I-Zone (Industrial): *Mr. Rux moved, and Mr. Sennett seconded, to schedule a public hearing for the application of Belltown Recycling Center for a Zone Change from R-4 Zone (Rural Residential) to I-Zone (Industrial). The motion carried (6-0-1). (Yes vote: Gauthier, Hall, Ricciardelli, Rux, Sennett, Wright. No vote: None. Abstentions: Kuhr.)*

5. Read Legal Notice: None.

6. Public Hearings for February 4, 2015: None.

7. New Business:

A. Election of Officers: The Vice-Chairman called for nominations for Chairman.

Mr. Gauthier nominated Mr. Zatorski for the seat of Chairman for the 2015 term. Mr. Sennett seconded the nomination. Mr. Zatorski accepted the nomination via text messaging as he was not present at the meeting.

Mr. Gauthier moved to close the nominations and Mr. Kuhr seconded the motion. The nominations were closed unanimously.

The Vice-Chairman called for the vote and Mr. Zatorski was elected Chairman for the 2015 term unanimously.

The Vice-Chairman called for nominations for Vice-Chairman.

Mr. Gauthier nominated Mr. Rux for the seat of Vice-Chairman for the 2015 term. Ms. Wright seconded the nomination. Mr. Rux accepted the nomination.

Mr. Sennett moved to close the nominations and Mr. Kuhr seconded the motion. The nominations were closed unanimously.

The Vice-Chairman called for the vote and Mr. Rux was elected Vice-Chairman for the 2015 term (6-1-0). (Yes vote: Gauthier, Hall, Kuhr, Ricciardelli, Sennett, Wright. No vote: Rux. Abstentions: None.)

- B. Acceptance of 2015 Calendar:** The Commission pointed out a few scheduling concerns and the Vice-Chairman called for a motion.

Mr. Sennett moved, and Mr. Hall seconded, that the 2015 Planning & Zoning Commission Calendar be accepted as corrected. The motion carried unanimously.

- 8. Old Business:** Mr. Hall requested that the Design Review Board Draft Guidelines Handbook remain on the Agenda until such time as it has been finalized. He requested that the Commissioners review and respond to the Draft Guidelines as presented in time for the next DRB meeting.
- 9. Adjournment:** *Ms. Wright moved to adjourn the meeting. Mr. Hall seconded the motion. The motion carried unanimously.*

The meeting adjourned at 7:43 p.m.

Respectfully submitted,

Daphne C. Schaub
Recording Secretary